

# Housekeeping Aide

GEF Seniors Housing is the largest provider of affordable supportive living residences for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.

**Details:** Temporary, Days, 40 hours per week, Monday to Friday, 8:00 AM to 4:30 PM (*this position will begin on or before March 1, 2021 and end or before May 31, 2021*)

**Pay Scale:** \$15.50 - \$20.85 per hour

**Locations:** Montgomery Place, 9420 92 St NW, Edmonton, AB T6C 4M9 (*travel between sites is required, mileage paid*)

**Typical Duties:** Cleaning common areas, disinfecting, floor care, daily laundry, restocking supply areas, dealing with tenant issues and emergencies as required, and other site-specific duties as assigned.

#### Experience/Education Preferences:

- Strong English communication skills are required, both written and verbal
- Experience performing commercial housekeeping and floor care is an asset
- High school diploma or equivalent is required

#### Other Requirements:

- Must have a valid driver license and own vehicle
- Strong customer service skills including the ability to interact with everyone in a respectful manner
- Ability to work independently as well as a member of a team
- Strong interpersonal skills with a positive people focus
- Ability to demonstrate responsible judgement in problem solving

Please send your resume quoting job posting number (M32) HSK 2 by **February 23, 2021** to:

Human Resources  
GEF Seniors Housing  
14220-109 Avenue  
Edmonton, AB T5N 4B3  
Fax: 780-482-4054  
Email: [jobs@gef.org](mailto:jobs@gef.org)

**Internal applicants:** Please advise your supervisor or manager of your intent to apply.

The successful applicant will be required to undergo a criminal records check.

