Second Cook

GEF Seniors Housing is the largest provider of affordable supportive living residences for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.

Details: Full time, Days, 40 hours per week, 8:30 AM to 5:00 PM, 2 - Week rotational schedule

Schedule:
**Week 1:** Friday, Monday, Tuesday, Wednesday, Thursday
**Week 2:** Saturday, Sunday, Monday, Wednesday, Thursday

Pay Scale: $19.00 - $24.70 per hour

Location: Ottewell Manor, 6675 – 92 Avenue, Edmonton AB T6B 0S3

Typical Duties:
Participate and assist with kitchen administration duties such as ordering, receiving, inventory and scheduling. Full responsibility for the kitchen in the absence of the Chef, including staff supervision. Preparing sandwiches, salads, soups, vegetables and main entrees. Setting up the buffet, labelling, dating and putting away prepared foods. Assisting with meal service, cleaning and other site-specific duties as assigned.

Experience/Education Preferences:
• Strong English communication skills, both written and verbal is required
• Experience with cooking and baking is required
• Experience working in a commercial kitchen is required

Other Requirements:
• Ability to read and follow standard recipes
• Strong customer service skills with the ability to interact with seniors in a respectful manner
• Basic Computer skills

Please send your resume quoting job posting number (O45) SC 2 by May 1, 2020 to:

Human Resources
GEF Seniors Housing
14220-109 Avenue
Edmonton, AB T5N 4B3
Fax: 780-482-4054
Email: jobs@gef.org

The successful applicant will be required to undergo a criminal records check.