Housekeeping Aide

GEF Seniors Housing is the largest provider of affordable supportive living residences for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.

Details: Full Time, Evenings, 40 hours per week, 2-week rotational schedule

Schedule:

**Week 1:** 4:00 PM to 12:00 AM Saturday, Sunday, 4:00 PM to 12:30 AM Tuesday, Wednesday, Thursday

**Week 2:** 4:00 PM to 12:00 AM Friday, 4:00 PM to 12:30 AM Monday, Tuesday, Wednesday, Thursday

Pay Scale: $15.50 - $20.85 per hour

Location: Queen Alexandra Place, 10825 – 77 Avenue, Edmonton, AB, T6E 6C5

Typical Duties: Cleaning common areas, disinfecting, floor care, daily laundry, restocking supply areas, dealing with tenant issues and emergencies as required, and other site-specific duties as assigned.

Experience/Education Preferences:
- Strong English communication skills are required, both written and verbal
- Experience performing commercial housekeeping and floor care is an asset
- High school diploma or equivalent is required

Other Requirements:
- Strong customer service skills including the ability to interact with everyone in a respectful manner
- Ability to work independently as well as a member of a team
- Strong interpersonal skills with a positive people focus
- Ability to demonstrate responsible judgement in problem solving

Please send your resume quoting job posting number (Q20) HSK 4 by May 6, 2020 to:

Human Resources
GEF Seniors Housing
14220-109 Avenue
Edmonton, AB T5N 4B3
Fax: 780-482-4054
Email: jobs@gef.org

Internal applicants: Please advise your supervisor or manager of your intent to apply.

The successful applicant will be required to undergo a criminal records check.